

**WEST KOWLOON CULTURAL DISTRICT AUTHORITY**

**CONSULTANCY AND SYSTEM INTEGRATION SERVICES FOR THE  
PROCUREMENT AND PROJECT ACCOUNTING MODULES OF THE ERP SYSTEM**

**Notice of Invitation for Proposal**

**Description:**

The West Kowloon Cultural District Authority invites qualified consultants to submit proposals for the provision of Consultancy and System Integration Services for the Procurement and Project Accounting modules of the Enterprise Resource Planning System.

For information, the Phase 1 ERP system adopted by the Authority to support the basic financial operation is Oracle E-Business Suite R12 Financial Modules including General Ledger, Accounts Payable, Fixed Assets Management and Cash Management.

**The objectives of the Services are:**

- (a) to provide advisory services on the overall ERP system analysis and design and act as a system integrator for Phase 2 ERP system as regards ERP Procurement (for capital projects and general goods and services) and Project Accounting modules.
- (b) to undertake the analysis, design, development, installation, implementation, project management and maintenance of Phase 2 ERP System.

The Services are expected to commence in May 2012 and complete in December 2012.

**Collection and Submission of Tenders:**

Interested parties are required to express their interest to the Authority at the following address in writing (by fax or email) providing their company name, address, contact no., name and position of their contact person. The Authority will notify parties who have expressed interests when they may collect the tender documents, which will be on or after 2 April 2012. Expressions of interest in response to this "Notice of Invitation for Proposal" received by the Authority after 12:00noon on 13 April 2012 will not be considered.

The tender submission must be returned to the Authority on or before 12:00noon on Friday, 20 April 2012. **LATE SUBMISSION OF TENDERS WILL NOT BE ACCEPTED.**

30 March 2012

For enquiries and to notify an intention to collect the tender documents, please contact Ms. Shirley Li at:

Finance Department

West Kowloon Cultural District Authority

29/F, Tower 6, The Gateway,

9 Canton Road, Tsim Sha Tsui,

Kowloon, Hong Kong

Telephone No.: (852) 2200 0180

Fax No.: (852) 2895 1218

Email: shirley.li@wkcda.hk

**Qualifications and Requirements:**

Consultants are required to have:-

- (a) a demonstrated ability to undertake similar services for large public organizations, the Government or quasi-government agencies in Hong Kong or the wider region;
- (b) a definite work plan and commitment to deliver the Services within the tentative time frame;
- (c) sound qualifications and experience to undertake the Services supported by proper personnel and other resources.

**Remark:**

The West Kowloon Cultural District Authority reserves the right to accept the tender which the Authority in its sole discretion considers to be the most advantageous to the Authority. The Authority does not bind itself to accept any tender irrespective of whether the tender is the lowest bid, or has the highest overall mark. The Authority also reserves the right to suspend, not to proceed with or cancel the Invitation for Proposal.